

# 3 STEPS TO ACCESS WEDNET FUNDING

## 1. APPLY

Visit [wednetpa.com](http://wednetpa.com) to determine if your company is eligible. When eligibility is confirmed, complete the online application and training plan to request grant funds.



### IS MY COMPANY ELIGIBLE?

- ▶ Must be located in Pennsylvania.
- ▶ Must be in an eligible industry and commercial/industrial in nature.
- ▶ Cannot be limited or explicitly defined as ineligible.
- ▶ Cannot receive funding more than two years in a row or three years out of any five-year period.
- ▶ Companies with an employee turnover rate of 25% or more may not be eligible.

## 2. TRAIN

When your application is approved and you receive your award letter, start training. You can use any training provider you choose. The WEDnetPA partners help you identify your training needs and the right providers to meet them.



### IS MY TRAINING ELIGIBLE?

- ▶ Must be skill building for current job, advancement or promotion.
- ▶ Must start and be completed within the fiscal year (July 1 - June 30) for which the funds are awarded. Partial training cannot be reimbursed.
- ▶ Training costs must be "reasonable" as defined by market rates and other criteria.
- ▶ Each training session must be a minimum of 30 minutes in length.
- ▶ Company orientation and on-the-job training are NOT eligible.

## 3. INVOICE

When training is completed, submit your documentation, and you'll be reimbursed for eligible costs.



### IS GRCA TRAINING ELIGIBLE FOR REIMBURSEMENT?

- ▶ YES!
- ▶ Lead Worker Certificate Program, Supervisor Certificate Program and Essentials of Effective Leadership Program all qualify
- ▶ **Questions?** Contact Mark Dolinski, VP of Training & Professional Development, GRCA, at **610.898.8386** or **MDolinski@greaterreading.org**.