

SMALL BUSINESS BENEFITS

- ★ Member Business Directory DIY category listing
- ★ Member exclusive marketing opportunities
- ★ Event hosting opportunities
- ★ New member welcome on social media, website, Breakfast4Success and Commerce Quarterly Magazine
- ★ Business card ad in Commerce Quarterly
- ★ Monthly Member Minute E-newsletter with opportunity for promotion
- ★ Subscription to Berks County Living with 10% ad discount
- ★ Vinyl window cling, Chamber Member GRCA logo
- ★ Member2Member Discount promotions
- ★ Monthly networking events
- ★ Family Business Alliance Peer Groups (\$400 fee)
- ★ Member exclusive pricing to GRCA Signature Events
- ★ Business notary services
- ★ Certificate of Origin discount
- ★ Member exclusive pricing for training programs
- ★ Human Resources Roundtable (\$50/1x)
- ★ Savings on Member Exclusive Programs
- ★ 30-minute consultation with GRCA's Team of Experts
- ★ Ribbon-cutting support and planning kit
- ★ Workflow co-working space access (\$175/month)
- ★ Job postings & volunteer opportunities
- ★ Sponsorship and advertising opportunities at all GRCA events and programs
- ★ Discounted Wage & Policies Survey results



MEMBER INFORMATION CENTER

GRCA's Member Information Center (MIC) is an important tool for all members.

What is it?

The Member Information Center (MIC) lets you decide how you utilize your GRCA membership. Members are encouraged to update their company information in the MIC regularly to control how your business appears on GRCA's member directory and to avoid any delays in communication to your staff from GRCA.

Login On

To create an MIC account, email GRCA Administrative Coordinator Anna Lisa at ALisa@greaterreading.org.

Items to update

- Contact information
- Website URL
- Hours of operation
- Employees with titles, phone numbers & emails
- Business description
- Social media channels
- Logo

In the MIC, you can also:

- Register for events
- Post jobs/Volunteer opportunities
- Submit news releases
- View member-exclusive discounts
- Add/edit billing information
- View and print all payment transactions



Scan me to watch GRCA Membership Coordinator Melissa Hassler walk you through how to access and update your information in your MIC.



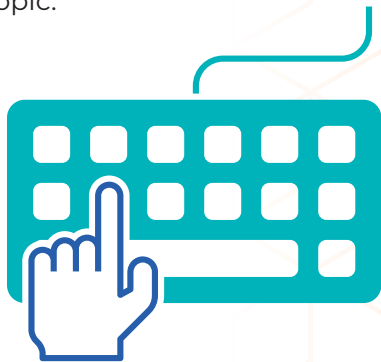
TIPS & GUIDELINES FOR A GRCA BLOG

WHAT IS A BLOG?

A blog is a short article published on greaterreading.org. The ultimate goal of a blog post is to add value to our readers by being informative and educational.

PITCH IT

Email Leah Fassnacht, GRCA Director of Communications & Marketing, at LFassnacht@greaterreading.org to pitch your blog topic.

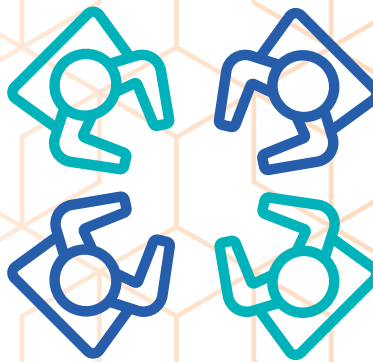


WORD COUNT

The word count can be anywhere between 300-1,000 words. It is important to completely cover your blog topic.

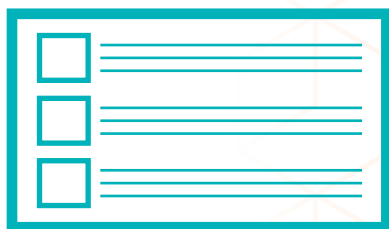
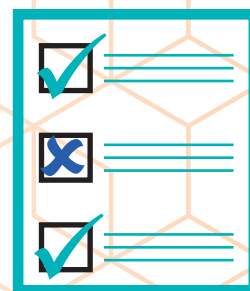
AUDIENCE

Your audience is GRCA members or prospects that may identify with the topic chosen.



BLOG TIPS

- Use simple, direct sentences and short paragraphs — specific to a 9th-grade reading level
- Add subheadings and bullet points to break up text
- Ask yourself if your content is useful.
- Don't use technical terms or acronyms and assume your reader understands.
- Reduce the amount of "fluff." Readers want information and action.
- Add a call to action.
- Put in your personality and flare.
- If presenting material written by someone else be sure to attribute the material by linking to the source.
- Provide the Communications & Marketing team with images and links to make your blog more interesting to the reader.



BLOG FORMAT

Headline: Keep it short and include important words

Opening: 3-4 sentences about what your blog will include. Grab attention!

Content: Share examples, provide advice

Closing: Summarize and add a call to action

NEXT STEPS

Review and submit your blog to the Communications & Marketing team. Include any pictures and links that will make your blog more interesting. Help us spread the word by sharing your blog once it is posted to social!



NETWORKING AT NIGHT

OFFERING GRCA MEMBERS AN OPPORTUNITY TO PROMOTE THEIR BUSINESS, PRODUCTS, AND SERVICES BY HOSTING A RECEPTION AFTER REGULAR BUSINESS HOURS.



SPONSOR PROVIDES:

- Light food & beverage. Please consider choosing a GRCA member restaurant or caterer!
- Provide marketing items to Chamber (including any designed graphics) for use in marketing.
- Registration table for GRCA-created name tags and materials.
- Invite your own guests and include registration via the GRCA website on all your marketing material.

SUCCESSFUL EVENTS

- The most successful networking events are tied to a specific event: milestones, anniversary, new branch openings, holiday theme or winning an award. In addition, incentives such as interactive displays, giveaways, food & beverage and chances to win prizes draw crowds.
- Networking@Night will be held on the 4th Thursday of the month from 5:30 to 7 p.m.
- "Mix & Mingle" atmosphere: no seminars, lectures or group discussions

GRCA MARKETING

- Promotion in The Connection e-newsletter
- Promotion on GRCA website using the calendar of events
- Feature photo from event in The Connection and/or social media (night of and following event)
- Creation of Facebook event for mixer with link to registration
- Take registration & communicate to host business the final count.
- At least one GRCA staff person will be in attendance at event to provide name tags and maintain registration table (if needed)

**\$500
PER EVENT**

If you are interested in sponsoring an event, contact Katie Johnsen:
kjohnsen@greaterreading.org

MARKETING OPPORTUNITIES

GRCA gets its members noticed through social media, e-newsletters, print publications and more!

SOCIAL MEDIA

Social Sharing

GRCA has a significant social media presence. When you share company news, GRCA shares it across multiple channels for greater impact. Through posts and story sharing, GRCA highlights an average of **119+ members** per month via social media. The more active your company is on social media, the more GRCA can share!

Member Welcome

New members can submit a brief summary of your business, a logo and website link to Membership Director Dallan Yoh at DYoh@GreaterReading.org and GRCA will post it on its social channels.

Connect with us!



Greater Reading Chamber Alliance



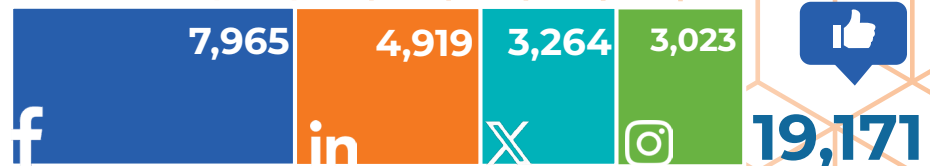
Greater Reading Chamber Alliance



@GreaterReadingChamberAlliance



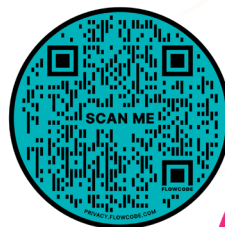
@GreaterReading



E-NEWSLETTERS

Member Minute

The Member Minute e-newsletter is sent to **3,600+ contacts** every three weeks on a Thursday. As a GRCA member, it is your chance to share newsworthy items about your business with a captive audience FREE of charge.



Scan me to access the submission forms to share your news or visit greaterreading.org/shareyournews.

Examples of items to submit:

- Upcoming events
- Employee promotions
- New hires
- Board appointments
- New capabilities/products
- Company anniversary

PRINT PUBLICATIONS

Commerce Quarterly Magazine

In addition to including news items in the Member Minute e-newsletter, GRCA will print many of these items in *Commerce Quarterly Magazine*.

Pitch a story

Interested in submitting a full-length news story for *Commerce Quarterly*? Contact Leah Fassnacht, Senior Director of Communications & Marketing, at LFassnacht@GreaterReading.org and describe your topic. Stories should not be a longform advertisement for your business. The news should be timely, impactful and/or surprising to readers. The stories are placed in the magazine FREE of charge.

By the numbers

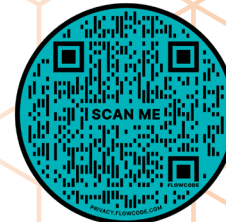
Commerce Quarterly boasts a **4,500+ circulation** and a **30,000+ readership**.

Women2Women Magazine

Berks Women2Women, a special program of GRCA, produces *Women2Women the Magazine*, a quarterly publication featuring women leaders and offering a forum to learn and share ideas. Contact Jackie Stiles, Vice President of Business Development & Special Programs, at JStiles@GreaterReading.org.

To advertise:

To place an ad in *Commerce Quarterly* or *Women2Women*, contact Hoffman Publishing at 610-685-0914 ext. 1.











Scan me to view previous editions of *Commerce Quarterly* and *Women2Women Magazines* or visit greaterreading.org/publications.

MEMBER EXCLUSIVE PROGRAMS

GRCA has partnered with multiple companies to help you get the most out of your membership. Your business may be using some of these products at much higher rates.

Now that you have joined GRCA, start saving NOW!

	PROGRAM	POTENTIAL SAVINGS
	GRCA Members receive a 20% discount on tuition for all eligible graduate and adult undergraduate programs. Accelerated bachelors, master's and doctoral programs and certificate programs will be available to members in addition to full access as a student to university resources including state-of-the-art computer labs, library resources, volunteer opportunities, a career development team, fitness centers, athletic events and more	20% tuition discount
	Constant Contact is a leader in email and social media marketing for small businesses. At GRCA, we use Constant Contact for our email marketing and we can offer you the same great program as a GRCA member.	\$180/per year
Capital BLUE 	Members can enjoy exclusive price-advantaged, unique plan designs with Capital BlueCross Signature Series. Plan options include deductibles ranging from \$500 to \$5,000, sensible coinsurance and out-of-pocket maximums, as well as cost-efficient copays. Every plan includes prescription drug coverage and can be coupled with other benefit solutions including dental, vision, international travel insurance and more.	Savings vary
	A Multiple Employer Aggregation Program (MEAP) 401(k) program will help GRCA members reduce time and cost by moving the plan's administrative, recordkeeping and fiduciary services to be overseen by Peak Brokerage Services LLC and Lincoln Financial.	Savings vary
	Member businesses with one or more corporate vehicles can take advantage our partnership program with Rhoads Energy and receive local support, service and customized reporting.	\$0.04/per gallon
	Receive 20% off your in-store print & marketing services order. 10% off your in-store purchase of regularly priced items. Valid in-store at Wyomissing Staples only.	up to 20% discount
	The cost for processing Certificates of Origin for Chamber Members online is \$25 per certificate. The price per certificate for Non-Members online is \$50.	\$25/per certificate
	Help your business grow with professional portraits. Zerbe Photography's Business Person Special is a perfect headshot session for the busiest of individuals. The session is 10 minutes in length and includes (2) High Resolution Enhanced Professional Portraits ready for download within 1-2 business days from your session date.	\$25

HOW TO TAKE ADVANTAGE OF THESE DISCOUNT PROGRAMS

If you are a member and would like to take advantage of these Member Exclusive Programs, login to your Membership Information Center.

LEARN MORE

Scan this code to learn more about some of these programs.



TEAM OF EXPERTS

What is it?

The GRCA Team of Experts is a group of chambermembers who are professionals in fields that support business operations. These individuals volunteer to provide one free 30-minute consultation to other GRCA members.

Who is on the team?

The team is composed of a broad range of professional and business services that support small business.

How do I get a FREE consultation?

Please review the Team members featured on the Team of Experts webpage and fill out the form on the page. Be sure to add the question you would like answered and choose the team member with whom you wish to connect.

We will send your contact information and question to the appropriate team member.

Sample of business services

- Accounting services
- Employee talent development
- Financial advising & retirement planning
- Healthcare benefits
- IT consulting services
- Leadership coaching
- Marketing services
- Multicultural employee engagement
- Real estate loan services - agriculture and manufacturing

Join the team!

If you are interested in joining the GRCA Team of Experts, please contact Director of Membership **Dallan Yoh** at DYoh@GreaterReading.org.



Scan to learn more or visit
greaterreading.org/team-of-experts



RIBBON CUTTING, GRAND OPENING OR OPEN HOUSE



If your business is planning an open house, ribbon cutting or ground breaking ceremony, the Greater Reading Chamber Alliance can provide detailed instructions and assistance.

Contact us for more information

MELISSA HASSLER
Membership Coordinator
MHassler@greaterreading.org
610-898-7784



EVENT SPONSORSHIP & ADVERTISING OPPORTUNITIES

GRCA offers numerous ways to help your business stand out.

EVENT SPONSORSHIPS

Signature Events

The Dinner

The Dinner is GRCA'S marquee event of the year. The celebratory evening features a nationally recognized speaker, the Greater Reading Business Excellence Awards, and an opportunity to network with a sell-out crowd of **850+ community business leaders and professionals.**

Annual Picnic

At GRCA's Annual Picnic, you'll enjoy meeting new business contacts and seeing old friends in a fun atmosphere. Typical attendance is **500 business members** from a wide variety of industries, giving you access to a diverse mix of people.

Breakfast4Success

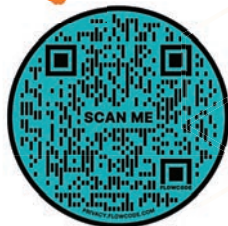
Breakfast4Success is held three times per year offering presentations on business and leadership strategies to grow your company and people.

Go Taste Berks

Taste of Berks showcases what GRCA members in hospitality, agriculture, event venues, food/beverage vendors, restaurants, and more have to offer!

Sponsorship packages start at \$350, giving all size businesses access!

Scan me for information on additional sponsorship opportunities, perks & availability or visit greaterreading.org/sponsorships-advertising.



ADVERTISING OPTIONS

Electronic Advertising

eSpotlight – Weekly eBlast

Your exclusive ad or video email message is sent directly to **4,150+ members**. This creative and timely advertising vehicle gives you flexibility to creatively get your message out using your full-color graphic linked to your webpage, video or podcast.

The Connection – Electronic Newsletter

The Connection focuses on GRCA news and events and is delivered every other Tuesday.

Member Minute – Electronic Newsletter

This is the place to announce important anniversaries, employee promotions, gold star items, member events and more.

Website Advertising

Premium Webpages

Choose to place your ad on our NEW website! Your ad will rotate throughout our award-winning website, so no matter where our guests click through, your ad will be seen.

Additional Web Listing

All members receive a free member directory listing however taking the opportunity to list your business in other industry categories will enable you to reach more potential clients.

Social Media Advertising

Facebook Live

You will be granted host privileges for your 10-minute Live session with access to the GRCA membership, chat features and ownership of your Live session.

Facebook & Instagram Takeover

Your posts will be the only posts made on the GRCA Facebook & Instagram during your selected day.

Scan me for information on advertising pricing & availability or visit greaterreading.org/sponsorships-advertising.



SETTING YOUR BUSINESS UP FOR SUCCESS

GRCA works to bring the necessary tools and resources to the table to help companies locate or grow their business.

Financing

Pennsylvania Industrial Development Authority (PIDA) provides low-interest loans for eligible businesses and is directly administered by Greater Berks Development Fund, an affiliate of GRCA. Different industry sectors may access PIDA financing for land and building acquisition, construction and renovation costs, machinery and equipment purchases and working capital.

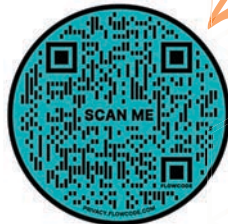
Pennsylvania Loan Catalyst Fund

Pennsylvania Catalyst Loan Fund features fixed interest rates below prevailing bank interest rates. Loans will typically range from \$50,000 to \$500,000. The revolving loan funds must be matched by private funding.

Zones

Greater Reading Keystone Innovation Zone (KIZ) Tax Credit Program enables young (less than 8 years) companies to grow. The KIZ Tax Credits are used to offset certain tax liabilities and to accelerate the growth of technology-based companies. The tax credit provides up to \$100,000 annually to eligible companies.

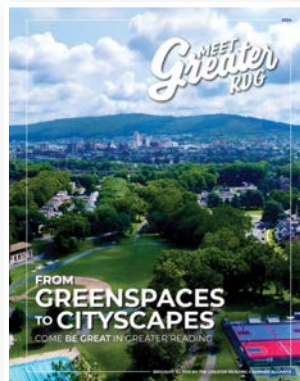
Greater Reading Enterprise Zone Tax Credit is a state designation to address deteriorated, distressed, and blighted industrial and manufacturing areas. The municipalities that comprise the Enterprise Zone include Bern Township, City of Reading, Cumru Township, Exeter Township, Muhlenberg Township, and Ontelaunee Township.



Meet Greater Reading

Meet Greater Reading (MGR) is an economic and workforce development program tying together the organization's business growth, retention, and attraction work to showcase what is next and best in Berks County, PA. Berks is a community where diversity is one of our greatest assets — in industry, in people, in housing and in cultural amenities.

Scan me to learn more about how GRCA is positioning our community or visit MeetGreaterReading.org



Foreign Trade Zone 147 offers U.S.-based companies the ability to defer, reduce or even eliminate Customs duties on products admitted to the zone. Learn more about FTZ 147 at FTZ147.com.



CENTRAL PENNSYLVANIA'S
FOREIGN-TRADE ZONE

Research and Data

Custom reports can be compiled for companies seeking information on wages across occupations, workforce availability, demographics and more.

Property Search

For companies looking for their first brick-and-mortar location or are ready to expand, we can help identify available commercial and industrial properties across Berks County. GRCA maintains an extensive list of available properties at GreaterReadingsites.com

Questions or interested in more information?

Contact Aaron Gantz, Vice President of Economic Development & Strategy at agantz@greaterreading.org

CHAMBER SPOTLIGHT

What is the Chamber Spotlight?

It is an opportunity that GRCA provides members—starting at the Business Catalyst level and for member non-profits—to share their story through text and images/video. The Chamber Spotlight is not for news items. Members can announce important anniversaries, open houses/ribbon cuttings, and more in our Member Minute e-newsletter, delivered to an audience of nearly 4,000.

Where is the Spotlight published?

The Chamber Spotlight is located on GRCA's website and its YouTube channel.

What is included in the Spotlight?

The Chamber Spotlight is a feature story about your business or organization. Your story can be portrayed in written editorial (with visuals) or a video.

What are the requirements of the Chamber Spotlight?

Written Editorial

- Provide 500-1000 words of copy. You may submit 1-3 visuals to accompany your editorial. The editorial piece and images will be reviewed before published. (GRCA will review copy and may edit).
- Email to: lfassnacht@greaterreading.org

Video

- Provide one video no longer than three minutes in length. The video submission will be reviewed for quality and content prior to publishing.
- View Video Technical Guidelines & Settings on the back.
- Submit MP4 file to: akrupiak@greaterreading.org.

Technical Guidelines for Creating a Quality Video

1. Have someone else shoot it for you.
2. Shoot horizontally.
3. Shoot from the mid torso up.
4. Shoot during the day or in a brightly lit room. Pay attention to what is behind you. Do not stand in front of a window or lamps.
5. Turn off anything that makes noise such as fans, TVs, radio, etc.

Technical Settings for a Smart Phone

1. Go to Settings > Camera and open camera settings.
2. Set record video to 1080p at 30fps.
3. Toggle on record stereo sound.
4. Make sure your sound is on, turn the volume up and turn on do not disturb.
5. Open the camera, select video and record. Ignore all other options.

Chamber Spotlight Content Ideas:

- History of the Business or Organization
- CEO or President Feature Story
- Product feature
- Mission, values, culture
- Family-owned perspective
- Impact in community
- Diversity and Inclusion Initiatives
- Interview with employee
- Berks County as a great place to work, learn, live and play
- Innovation
- Services that stand out in the crowd

CONTACT US

MARK DOLINSKI

VP of Professional Development and Training
MDolinski@greaterreading.org
610.898.8386

AARON GANTZ

**Vice President of Economic Development
& Strategy**
AGantz@greaterreading.org
610.898.7788

MELISSA HASSLER

Membership Coordinator
MHassler@greaterreading.org
610.898.7784

LEAH FASSNACHT

Senior Director of Marketing & Communications
LFassnacht@greaterreading.org
610.898.7780

KATIE JOHNSEN

Events Coordinator
KJohsen@greaterreading.org
610.898.7779

STEPH KOCH

Controller
SKoch@greaterreading.org
610.898.7766

AUDREY KRUPIAK

Assistant Director of Communications & Marketing
AKrupiak@greaterreading.org
610.898.7781

ANNA LISA

Administrative Coordinator
ALisa@greaterreading.org
610.376.6766

DEB MILLMAN

**Vice President of Development,
President – Greater Berks Development Fund**
DMillman@greaterreading.org
610.898.7798

DAVE MYERS

Berks Alliance
DMyers@greaterreading.org
610.898.8387

ALEX ROCHE

Director of Advocacy
ARoche@greaterreading.org
610.898.7773

LUCINE SIHELNIK

President & CEO
LSihelnik@greaterreading.org
610.898.7783

KEITH STAMM

Director of Workforce Development
KStamm@greaterreading.org
610.898.7776

SALLY STEWART

Chief Financial Officer
SStewart@greaterreading.org
610.898.7778

JACKIE STILES

**Vice President of Business Development
& Special Programs**
JStiles@greaterreading.org
610.898.7785

DENISE VAQUERO

Executive Assistant
DVaquero@greaterreading.org
610.898.7789

DALLAN YOH

Director of Membership
DYoh@greaterreading.org
610.898.7775