

**UP TO \$6,000  
FOR  
NEW EMPLOYEE TRAINING!**

On-the-job (OJT) training funds can help businesses  
reduce recruitment, hiring, and training costs

The Pennsylvania CareerLink® Berks County OJT Program  
offers businesses a unique opportunity

- Businesses are reimbursed at least 50% of a new employee's wages for a pre-determined time period.
- Training is implemented by you and your incumbent staff, the true job expert.
- Full time (30 or more hours per week) positions that provide direct new hires with permanent employment (as opposed to seasonal or temporary) are all potentially eligible.
- We can refer eligible candidates, or you can send applicants to have their eligibility determined.
- Administration of the OJT takes minimal amount of company time, and PA CareerLink® Berks County provides all monthly invoices and evaluations.
- Any employer in good standing with local, state and federal laws that is able to provide on-the-job training at the workplace may be eligible.
- Applications must be approved in advance of the new hire's first day of employment. Contact the Business Services Team at least 5 business days before the start date.

Office Location:

PA CareerLink® Berks County  
1920 Kutztown Road, Suite F  
Reading, PA 19604

Follow us on:



Additional Business Services

Contact Information:

Phone: (610) 988-1395 TTY:

610-988-1312

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Auxiliary aids and services are available upon request to individuals with disabilities.

Language assistance services available free of cost.

Equal Opportunity Employer/Program [AColumbo@berkspa.gov](mailto:AColumbo@berkspa.gov)

For program funding details, in compliance with the Stevens Amendment, please visit

<https://www.berkspa.gov/departments/workforce-development-board>